

Volunteer Coach Background Screening

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The Town of Newburgh Town Board has established a policy in regard to volunteer coaches for all of our youth programs. The Board is requiring background investigations for everyone volunteering to coach for a Town program.

Authorization by Applicant/Employee to Conduct Background Investigation

By signing below, you acknowledge receipt of the Notice to Volunteer Regarding Background Investigation and certify that you have read the disclosure. The scope of the Notice to Volunteer Regarding Background Investigation and your authorization is not limited to the present, so if you continue to volunteer, additional checks may be performed and this form will allow us to conduct those future screenings for retention as permitted by law and unless revoked by you in writing.

Background screening will be completed by First Advantage. All information obtained will be kept in the Personnel Office in a locked cabinet, in accordance to State Law.

Please print and complete the information below and return it in an envelope marked confidential either in person or mail to:
Town of Newburgh Town Hall
Personnel Department, Charlene Black
1496 Route 300
Newburgh, NY 12550

Print Full Name: _____

Address:

Street: _____

Address Line 2: _____

City, State, Zip: _____

Date of Birth: _____

Social Security Number: _____

Driver's License Number: _____

Today's Date: _____

Signature: _____